

## DUTTON PARISH COUNCIL

Minutes of the meeting of Dutton Parish Council, held at Dutton Hall, on Wednesday 15<sup>th</sup> May 2019

**Present:** Councillors J Hargreaves, M Collinge, A Forrest, W R Holden, E. Parker, A. H Penny and M Whalley . Clerk Mrs C Penny

### 1905.1. Election of Chairman: J Hargreaves

Proposed A. Forrest Sec M. Whalley all Councillors were in favour.

### Election of Vice – Chairman: W R Holden

Proposed A. Forrest Sec E. Parker all Councillors were in favour

### 1905.2. Apologies for Absence: All Councillors were present

**1905.3. The minutes of the Council meeting held on 13<sup>th</sup> March 2019** were approved by the meeting and signed by the Chairman

### 1905.4. To consider Matters Arising from Minutes

**1903.8.b)** Verge on Duddel corner – Cllr Holden advised that he hopes to do this within the next few weeks.

### 1905.5. Planning Applications

**3/2019/0390** Dutton Manor Mill, Clitheroe Road (Health Rack) Prior notification for a change of use of a building from office use (Class B1 (a)) to a dwelling house (class C3) to create four bungalows and 2 houses. As this is a prior notification comments can be made but they may carry little weight. The Council are unhappy at the prospect of losing one of the few business sites in the Parish and therefore prefer business use of the site to residential. Also there can be problems with flooding on that corner. Clerk to make these representations.

### 1905.6. Finance : i The Accounts for year end 31<sup>st</sup> March 2019 were presented by the clerk.

**a) Certificate of Exemption** The Parish has a turnover of less than £25K and hence signed a Certificate of Exemption from a full audit.

**b) Annual internal Audit Report.** The internal report carried out by Mrs Judith Turner was presented to the Council. No problems had been found

**c) Section 1 of Annual return – Annual Governance statement** was completed and signed by the Chairman and the Clerk

**d) Section 2 of Annual return – Annual Accounting statement 2018/19** The Parish Accounts for the year ended 31<sup>st</sup> March 2018 were approved by the Council and signed by the Chairman and the clerk.

**ii) LALC invoice** This was approved by the Council and a cheque issued to the value of £

### 1905.7 Reports from outside Committees and Election of representatives for 2019/2020

**Parish Council Liaison Cmttee:** Cllr Hargreaves was willing to represent the Council again on this committee and was unanimously elected by the Council

**Knowle Green Village Hall:** Cllr Whalley was willing to continue representing the Parish Council on this committee and was unanimously elected.

Cllr Whalley reported that the annual lunch had raised £375 for the hall funds. The Honesty box for the car park had been broken into.

**LALC** Cllr Forrest was willing to represent the Council and was unanimously elected.

### 1905.8. Correspondence

**a) LCC Public Rights of Way – Local Delivery Scheme.** The Council did not wish to opt into this scheme.

**b) LCC Notice of proposal to make change to Road Traffic Regulation regarding on street parking charges.** Representations or objections to be made by 14<sup>th</sup> June 2019

### 1905.9. Other matters brought to the Council Meeting

**a) Septic Tank – new regulations** Cllr Collinge brought to the attention of the Council that those with septic tanks were required to be compliant with the new regs by Jan 2020.

**b) Footbridge near Dewhurst Farm** Cllr Hargreaves advised that a work gang had been to look. *Subsequent to meeting clerk advised that this has now been repaired.*

**c) Litter along bank of Ribble** Councillors were concerned that there is a lot of litter being left along the Ribble Way, particularly near the footbridge from Lambing Clough Lane to Dinkley. Clerk to contact Ribble Rivers Trust to see if anything can be done.

**1905.10. Date of next meeting** was arranged for Wed 26<sup>th</sup> June at 7.30pm at Dutton Hall, Gallows Lane.